

Joint Milestones Task Force Meeting
May 16, 2013
Atlanta, Georgia

MINUTES

Participants

Felix K. Ankel, MD, FACEP, Chair; see attached list of participants

Agenda

1. Clinical competency committees (CCC)
2. Next accreditation system (NAS)
3. Clinical learning environment review visits (CLER)
4. ED care based milestones report
5. Procedural based milestones report
6. Learning management suites (LMS)
7. Other

Major Points Discussed

1. Clinical competency committee activities: Dr. Lynn Roppolo's described assisting users with wiki access. **Dr. Rodney Omron** is uploading tools that have been sent via the CORD listserv and linking from the diagram on the front page of wiki. There is currently a listserv for MedHub users.

Dr. Roppolo will re-send survey results from programs with operational CCCs and will send screen shots on how to use the wiki. She also noted the importance of empowering residents to seek faculty to evaluate them. Faculty should use spread sheets to ensure all milestones are being evaluated.

Dr. Susan Promes reported on the CCC and will upload yesterday's SAEM presentation with notes to wiki. She emphasized this is a fluid process and the importance of having a charter, deciding membership and chair, who should present resident information to committee (advisor, faculty member, resident), defining consensus and what will be the duties of a CCC. Other membership issues to consider: should members include site coordinators, RN's, social workers, clerks, residency coordinators? Dr. Promes also stressed the importance of training CCC members and faculty to read the files. She recommended the **JMTF develop** a CCC template for CCC development.

2. Dr. Gloria Kuhn informed the group that ACEP's Academic Affairs Committee and CORD are developing material for the NAS. Material will include a quick start manual and resource and faculty development components that will include development of slides and a glossary. This material will be shared with program directors and associate/assistant program directors in early summer.

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3. CLER visits – Dr. Lalena Yarris described their CLER visit. These visits do not affect accreditation, but assesses safety of training environment, focusing on identifying egregious issues. The site reviewers used audience response systems (ARS) to obtain some of the feedback. More updates will be available to JMTF as more CLER visits occur.
4. ED care based milestones: tools are being developed and will be uploaded to wiki. Individual programs have been working with residency management systems on assessment tools. Various tracking methods are also being used and will be shared via wiki. The EMERG consortium of educational researchers is working on a learner-initiated system that will be uploaded to the wiki.
5. Procedural-based milestone - group has been working off-line and is almost ready with tools for each milestone (expect upload to wiki in June.) The simulation group is working on identifying which procedural-based milestones would be best done in that setting. It is important to not just rely on checkboxes but to consider how to get the resident to the next level. Other issues raised include the need for real time documentation, concerns on how discoverable these tools are and the need to aggregate the data to add value. Vendors are working with residency programs to provide electronic assessment/evaluation tools.
6. There was broad discussion on learning management systems and how individual programs are working with their respective systems/vendors on development of tools. For example, New Innovations will launch milestones mapping to current questionnaires this month; E*Value is working with programs to mimic paper tools.

JMTF members agreed that it would be beneficial to work on a national level with software companies by meeting with LMS vendors and task force members. This meeting will be scheduled for the next JMTF meeting being held during ACEP's annual meeting in October. **Staff** will send an invitation to New Innovations, E*Value, and MedHub for their programmers (not salespersons) to attend this meeting.

An initial list of requirements for vendors to consider include: ability to customize, user friendly, and tablet/app formats for faculty to use. **Dr. Gloria Kuhn** will contact information specialist John Marshall to meet with the JMTF in a separate meeting at ACEP before meeting with vendors. Members also recommend that **EMARC members** should be included on implementation of LMS.

7. Another deliverable is to adopt ACGME material and resources.